



**DEPARTMENT OF THE ARMY**  
**Manor High School**  
**Army JROTC, Mustang Battalion**  
**"HONOR UNIT WITH DISTINCTION"**  
**1401 Elmhurst Lane**  
**Portsmouth, VA 23701**



**MEMO:** JROTC Parents/Guardians & Cadets

**SUBJECT:** **COURSE SYLLABUS:** JROTC Leadership Education and Training (LET) Levels 1-4, and Leadership Development (Leadership Seminar); Uniform Requirements, Grading Criteria, & Extracurricular Team Standards

**FROM:** MSG. Hill and SFC O. Gordon, Cadre, Manor Army Junior ROTC

### **PROGRAM OBJECTIVES AND MISSION:**

The Army JROTC program prepares Woodrow Wilson High School students/cadets for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. The program will provide a quality citizenship, character, and leadership development program which has the mission to "To motivate young people to be better citizens."

### **SCOPE:**

JROTC is a High School elective course for grades 9 through 12. Students are required to take this class for one full year to receive two academic credits.

The JROTC program, like other electives has specific guidelines and expectations. It is important for each cadet to adhere to the prescribed standards set forth in this elective. Cadets will normally wear the uniform once a week. Proper wear of and respect for the uniform is one of the fundamental course requirements. In order to pass this elective class, a cadet must satisfy this requirement successfully. The term 'properly' is defined as being in accordance with the Department of the Army regulations, and Manor JROTC policy. The standard for proper uniform wear and the associated/acceptable grooming is covered in detail at the start of the academic year. Additionally, once the uniform is issued, the cadet is expected to maintain it properly meaning clean and serviceable.

### **DESCRIPTION:**

This course includes classroom instruction and laboratory instruction in the history, customs, traditions and purpose of Army JROTC. The course develops basic leadership skills to include leadership principles, values and attributes. Physical fitness, diet, nutrition, healthy lifestyles and awareness of substance abuse and prevention, basic first aid measures, and geography are incorporated. A study of the U.S. Constitution, Bill of Rights, responsibilities of U.S. citizens and the federal justice system. Negotiating, decision-making, problem solving, planning, team development, project management, mentoring, and appreciation for diversity are incorporated. The program will provide opportunities to demonstrate leadership potential in assigned command, staff or leadership position within the cadet battalion organizational structure. Instruction will include how to use emotional intelligence in leadership situations as well as developing a positive attitude, preventing violence and managing anger. The program provide instruction on proper etiquette, daily planning and financial planning. The performance standards in this course are based on the performance standards identified in the curriculum for the U.S. Army JROTC program. Successful completion of at least three units of credit in the Army JROTC program

will qualify the student for advanced placement in a college ROTC program or accelerated promotion in the military service.

**OBJECTIVES/LEARNING OUTCOMES:**

- Our greatest emphasis is on developing essential life skills!
- Provide greater opportunities post high school by refining Career Plans: College, Military, and Work Force.
- Lead a program that teaches all students to be better citizens!
- Develop leadership skills. Strong emphasis on developing student leaders who effectively run the program/battalion.
- Build effective relationships within the program, school, and local community.
- Relate events in U.S. history and current events to choices and responsibilities young Americans have today.
- Maximize student potential for success through learning, self-improvement and self-management.
- Incorporate principles of mental and physical wellness into behaviors and decisions.
- Correlate the rights and responsibilities of citizenship to the purposes of the U.S. constitution and government.
- Characterize the role of the military and other national service organizations in building a democracy and maintaining peace in a democratic society.
- Provide a disciplined and deliberate approach to leadership and development.

**EVALUATION:**

**Program of Instruction:**

*Unit 1: Foundations of Army JROTC and Getting Involved*

*Unit 2: Leadership Theory and Application*

*Unit 3: Foundations for Success*

*Unit 4: Wellness, Fitness and First-Aid*

*Unit 5: Geography and Earth Science*

*Unit 6: Citizenship and American History*

**Grade Composition:**

<b>Uniform</b>	<b>40%</b>
<b>Homework</b>	<b>10%</b>
<b>Quizzes</b>	<b>20%</b>
<b>Tests</b>	<b>30%</b>

**JROTC Co-curricular Activities:** Participation in the JROTC co-curricular activities (special teams) is voluntary. Cadet are not required to belong to a team, but if they do, they are expected to adhere to the rules/regulations/policy and procedures set forth by the advisor/coach (Cadre) for that special team.

**Student Daily Guide:**

- Be prepared for class every day.
- Attentive listening is required to articulate understanding of class lesson.
- Ask questions when you don't understand the information presented.
- Active participation with peers is required during class instruction.

**Class Attendance:**

- Class attendance is highly encouraged for all cadets.

- **Make-up Work:** Students are responsible for making up work missed while absent. Students should request their assignments on the day of their return to school. They will be given at least the same number of days to make up work as the number of days missed during the period of absence.

**JROTC OFFICE HOURS:**

M-Thur., 11:00 am - 12:00pm (Planning period), Room 401-403; Telephone: (757) 465-2947 email: stanley.hill@portsk12.com; orlanda.gordon@portsk12.com

**I cannot stress enough the fact that once enrolled in the JROTC program, all cadets are expected to meet and respect the required uniform and grooming standards. With that, the Cadre is available to discuss any of the points addressed in this memorandum.**

**SIGNATURES (Parent & Student):**

I reviewed and read the course syllabus that was given with the handouts. Please return this attached document with signatures.

**Date:** \_\_\_\_\_

**Name of Cadet:** \_\_\_\_\_

**Signature of Cadet:** \_\_\_\_\_

**Name of Parent/Guardian:** \_\_\_\_\_

**Signature of Parent/Guardian:** \_\_\_\_\_